



TANZANIA NATIONAL PARKS

TENDER NO. 02 OF 2007/2008 LOT 1 (RE-ADVERTISED)

REQUEST FOR EXPRESSION OF INTEREST FOR PROVISION OF INTEGRATED MANAGEMENT SYSTEM.

1. BACKGROUND

Tanzania National Parks (TANAPA) manages fifteen (15) National Parks throughout the country namely, Serengeti, Mount Kilimanjaro, Lake Manyara, Tarangire, Arusha, Mkomazi, Saadan, Mikumi, Ruaha, Udzungwa Mountains, Kitulo, Katavi, Gombe, Mahale and Rubondo Island. In its endeavor to improve corporate efficiency, TANAPA intends to computerize its systems by procuring an Integrated Management System (IMS). It is on this basis that TANAPA would like to invite authorized Software suppliers/dealers to submit their proposals to the management of TANAPA before bid documents are issued and later evaluated to get the best bidder. The winner will be responsible to supply and install the new system while providing guidance in the transition from the current system.

2. Tanzania National Parks (TANAPA) has set aside funds for the procurement of the IMS through restricted tendering.

3. The overall objective is to implement an Integrated Management System which will be linked up to HRMS and Payroll systems to help manage day to day transactions of the entire organization to achieve TANAPA's Corporate efficiency.

4. The Specific Objectives of the assignment are:-

- i. To identify and ensure TANAPA gets the right IMS to manage its day to day operations based on its user requirements as outlined below: -

The Fully integrated core IMS modules required are:

- General ledger
- Systems manager
- Report writer
- Budget ledger
- Revenue collection and visitors statistics at the Point of Sale (POS)

- Campsite & Chimps tracking Booking
- Accounts receivables/Advances
- Purchase order
- Accounts payables
- Inventory and Stores
- Bank/Cash books and **e-Banking**
- Bank reconciliation
- Fixed Assets
- Project monitoring.

- Capability for open connectivity (ODBC) to interface with other TANAPA systems such as Human Resources and Payroll Software to enhance efficiency in data transfer and conforms to statutory SCOA standards in terms of reporting.

- Capability for **Contract management and e-Procurement planning.** Interfacing with suppliers of services and goods to TANAPA.

- Capability to run on a Web and/or Terminal services environment for easy accessibility to LAN and WAN users (Head Office and all fifteen Parks).

- Capability to print cheques supplied by the commercial Banks and should allow the use of pre-printed stationery in A4 size to be printed by laser Jet printers

- Capability to provide operational systems for conservation purposes

ii. To Supply, install and commission the right full Integrated Management System in the agreed time frame.

iii. To provide relevant training to staff on the software provided.

5. Tanzania National Parks (TANAPA) now invites eligible authorized Software suppliers/dealers to express their interest in English in providing the above solution. Interested firms must submit information indicating that they are qualified and capable of supplying and implementing the solution. The information should include:

- experience in similar assignment,
- the names and contact addresses of clients served,
- availability of personnel with appropriate skills and qualifications among staff,
- copy of legal documents (i.e certificate of incorporation, trading license, VAT/TIN registration certificates).
- Audited financial statements of the past three years.

6. Each interested supplier/dealer may associate with other firms to enhance their qualifications. The association may take the form of either a joint venture with all partners being jointly liable as single consulting firm.

7. Suppliers/Dealers will be short listed in accordance with procedures specified in the Public Procurement Act (Selection and Employment of Consultants) Regulations, 2005. Government Notice No. 98 of 15/4/2005.

8. This is not a request for proposals. After review of the letters of interest, 6 firms will be short listed for being invited to submit their proposals (Technical and Financial) through a letter of invitation which will include The Terms of Reference for the Project.

9. Expression of Interest must be submitted in a sealed envelope clearly marked “Tender No. 02 of 2007/2008 – (Re-advertised) for the Expression of Interest for the Provision of Integrated Management System”.

10. Interested firms may obtain further information from The Director General, Tanzania National Parks, P.O. Box 3134, Tel. 027 2503471

11. Expression of Interest in one original plus one copy properly filled in, and enclosed in plain envelopes must be delivered to the address in Paragraph 13 below at or before **2:00pm on 10.06.2008**. *Letters of Expression of Interest* will be opened immediately thereafter in public and in the presence of your representatives who choose to attend the opening at the Board Room, TANAPA HQ in Arusha.

12. Late Expression of Interest, Portion of Expression of Interest, Electronic Expression of Interest, and Expression of Interest not received, Expression of Interest not opened and not read out in public at the opening ceremony shall not be accepted for evaluation irrespective of the circumstances.

13. Interested National and International firms should submit their Expression of Interest to the;

**Secretary,
TENDER BOARD,
TANZANIA NATIONAL PARKS,
TEL: +255 27 2503471,
P.O.BOX 3134,
ARUSHA.**